

# Town of Underhill Meeting Agenda & Minutes

**Date & Start Time:** Thursday, August 16, 2018, 7:30 p.m.      **End Time:** 8:30 p.m.  
**Meeting Type:** RECREATION COMMITTEE MEETING  
**Location:** Underhill Town Hall

<u>HANDOUT :</u>

<u>INVITEES/ATTENDEES:</u>			
<b>Chair -</b>	Bernie Peine		
<b>Recorder -</b>	Bernie Peine		
Bernie Peine *	Anton Kelsey *	Seth Friedman *	
Emilie Soisson *			

<Attendees are identified by an \* >

<b>AGENDA</b>			
<b>Item #</b>	<b>Agenda Items</b>	<b>Comments/Minutes</b>	<b>Action Number</b>
1	Call Meeting to Order/Adjustments to Agenda	Started meeting at 7:30pm	
2	Public Comment Period	No comments	
3	Review current open items	Revised open item list – completed items removed from list	
4	Repairs and other maintenance items Update on signs Finalize plans for remaining budget Open ideas and other suggestions for the year	A) The group needs to review the remaining budget. Several ideas were discussed but without knowing the remaining budget the discussion will continue to next meeting. B) An idea to hold a food truck event so the Underhill residents could meet and have food available. The group thought that several food trucks would be interested. A band to play music would also be nice and thought we should check on the cost. Several dates were kicked around with the first Friday suggested was September 28 <sup>th</sup> but it would conflict with Harvest fest. The 2 <sup>nd</sup> Friday of October was suggested. Seth will call some food truck vendors first to see if they were interested. Emilie will try to reserve the park across from Town Hall. Will follow up next meeting on ideas. C) Other uses for the tennis courts were discussed. D) Ideas for when to meet were suggested but no decision was made. September 6 <sup>th</sup> was suggested then the 13 <sup>th</sup> was proposed.	
5	Life Guard for 2018/2019 season	No applicants responded	
6	Mowing on Casey's hill	Bernie contacted and left message but did not know if he had been there and mowed it yet.	
7	Tennis court survey and other use for courts	Emilie walked through the results of the survey.	
8	Adjourn Recreation Committee Meeting (Tentative)	Meeting adjourned at 8:15pm	

<b>ACTION ITEM LOG</b>					
<b>Date Added</b>	<b>Action Number</b>	<b>Assignee</b>	<b>Action</b>	<b>Due Date</b>	<b>Date Closed</b>
06/05/2018	6	Anton & Emilie	Anton & Emilie will work on Survey questions and post survey	08/01/2018	08/16/2018
06/26/2018	10	Seth	Seth will call a few fence companies to get estimates on repairing or replacing the fence	08/16/2018	

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ACTION ITEM LOG					
Date Added	Action Number	Assignee	Action	Due Date	Date Closed
			around the pond.		

DECISION LOG			
Date Added	Approvers	Decision made	Approved (Y/N)
05/22/2018	All	Seth to purchase new ropes with floats and submit expense for reimbursement	Y
05/22/2018	All	Seth to purchase new inlet pipe to fix intake to pond	Y
06/05/2018	All	Next meeting scheduled for Tuesday June 26 <sup>th</sup> at 7:30pm – Anton to get key	Y
06/26/2018	All	Seth to move one picnic table to Casey's hill and purchase 2 new ones	Y
06/26/2018	All	The group decided to mow Casey's hill 2 times a month through the end of the season	Y
06/26/2018	All	Next meeting scheduled for Tuesday July 12 <sup>th</sup> at 7:30pm – Anton to get key	Y
07/12/2018	All	Next meeting scheduled for Thursday August 16 <sup>th</sup> at 7:30pm – Anton to get key if needed	Y